

# **TASCA Activity Center Rental Rules**

## **RULES FOR THE FACILITIES:**

1. TASCA – RANCH is an Alcohol-Free Facility.
2. All security must have a copy of the rules during the event.
3. No smoking in the facility.
4. No children to be left unattended; no children in the kitchen area; no running in the facility.
5. All spills must be cleaned up immediately.
6. No unauthorized use of TASCA equipment.
7. No draping on the ceilings to cover sprinklers or exit signs.
8. No glitter, confetti or small sticky candy that will be difficult to clean up after the event.
9. No duct tape or carpet tape; no drilling screws in walls.
10. No hot tubs, decorative fountains, or other aerosolizing devices are to be displayed or used at the facility.
11. No bounce houses, fireworks, mechanical bulls or fog machines.

## **PLEASE MAKE SURE YOU DO THE FOLLOWING ITEMS BEFORE YOU LEAVE THE BUILDING**

1. Put all trash into trash cans; (more trash can liners are available if needed); all trash bags should be placed in dumpster.
2. No food or drinks left on floor or chairs; please check under tables before you leave.
3. All personal items and decorations and any other materials brought to the facility by the lessee need to be out of the facility by the move out time stated on your contract.
4. If you have a band or DJ please make sure you understand the time they need to set up and especially the time required to tear down their equipment and vacate the building.
5. You must be out of the facility by the times stated on your contract. This includes rental companies, caterers, decorators, bands, DJ's, vendors, all guests, and any other entities associated with your event.

**Thank you for renting TASCA facilities. Please treat the facilities respectfully and as if they were your own; please remember to follow and respect all rules and regulations. Failure to do so can result in the Facility keeping your damage deposit and/or incurring penalty fees.**